
PRINCE2™ 2009 Foundation and Practitioner - 5 Days

Course Description:

PRINCE2™ is a process-based approach for project management providing an easily tailored and scalable method for the management of all types of projects. PRINCE2™ is recognised as a world-class international product and is the de-facto standard method for project management in the UK and throughout the world. The PRINCE2™ method is in the public domain, offering non-proprietary, best practice guidance on project management. PRINCE2™ is a registered trademark of OGC.

The PRINCE2™ Practitioner course will provide delegates with a detailed knowledge of the PRINCE2™ methodology including the seven processes, seven themes and seven principles central to running a project using the PRINCE2™ method. The successful completion of the Foundation & Practitioners exams will give the delegate a recognized Practitioner qualification. This course lays a firm grounding for the delegate to apply the PRINCE2™ method to projects in the work place.

Delivery Methods

Instructor-Led - The course comprises a mixture of input sessions, group exercises and examination based practical work. All delegates are encouraged to actively participate during the practical sessions to gain the full benefit during the training. During the course, delegates will undertake a number of mock examinations and gain feedback on the progress towards eventual success.

To prepare effectively for the PRINCE2™ Foundation and Practitioner exams, delegates should be prepared to undertake revision and exam preparation work in the evening.

Duration

The PRINCE2™ Foundation and Practitioner course is a five (5) day course that prepares participants for the certified PRINCE2™ Foundation and Practitioners exams (optional), which is an integral part of the course curriculum.

Audience

This course would benefit:

- Organizations or Individuals seeing the need for a controlled approach to managing projects
- Project Managers, General Managers, Team Managers and support staff and Consultants needing a comprehensive understanding of all aspects of the project lifecycle along with the key management documents that should be created during each stage of your project

Prerequisites

For delegates to sit the Practitioners exam they MUST pass the Foundation exam. The Practitioner exam is the second of the two PRINCE2™ exams that candidates are required to pass to become a registered PRINCE2™ Practitioner.

Program Objectives

Following the completion of the course participants will be able to:

- Produce detailed explanations of all processes, themes and principles, and worked examples of all PRINCE2 products as they might be applied to address the particular circumstances of a given project scenario.
- Show they understand the relationships between processes, themes, principles and PRINCE2 products and can apply this understanding.
- Demonstrate that they understand the reasons behind the processes and themes of PRINCE2, and that they understand the principles underpinning these elements.
- Apply PRINCE2 to the running and managing of a project within an environment supporting PRINCE2
- Apply and tailor PRINCE2 to address the needs and problems of a specific project scenario and different project circumstances.
- State which management products are input to, or output from, the seven processes.
- State the main purpose, and key contents, of the major management products.
- State the relationships between processes, deliverables, roles and the management dimensions of a project.
- Pass the Foundation exam
- Pass the Practitioner exam
- Understand the level of responsibility, authority and accountability held by those involved in the project
- Articulate the steps needed to guide the project through controlled, well-managed and visible sets of activities to achieve the desired results.

Program Contents

Certification Foundation - This course prepares the participant for the official PRINCE2™ Foundation Exam (paper-based). Participants who take the exam are prepared extensively through test exams and instructor feedback. The exam is a 75 question multiple choice, closed book exam over 60 minutes as developed by APMG. Participants will receive the certificate after answering at least 38 questions correctly.

Certification Practitioner - The purpose of the PRINCE2 Practitioner exam paper is to test a delegates ability to apply the method. From September 2007 the PRINCE2 Practitioner exam changed from an open-ended essay style format to a multiple choice ("OTE" - Objective Testing Exam) format. The change from open-ended essay style format to multiple choice may seem to make the PRINCE2 Practitioner exam easier. However a broad knowledge is still required to pass this exam and initial feedback confirms that the exam is very much at the same level as the previous format.

The new PRINCE2 Practitioner exam format

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- 9 questions, with a scenario background and appendices.
 - Each of the 9 questions is worth 12 marks.
 - An overall score of 59 out of 108 marks is required to pass. (55%)
 - Two and a half hour duration.
 - Open-book examination (only the PRINCE2 Manual is allowed)

Please be aware that the Foundation course is delivered over Day 1-3 with the exam at the end of Day 3. The Practitioner course is delivered over Day 4-5 with the exam at the end of Day 5.

Day 1

- Course Introduction
- PRINCE2 Overview
- Organization
- Starting Up a Project
- Business Case
- Directing a Project
- Day 1 Review, Questions and Homework
- Day 1 Foundation Practice Exam Questions

Day 2

- Day 1 Review
- Initiating a Project
- Product Based Planning
- Management of Risk
- Progress
- Change
- Day 2 Review, Questions and Homework
- Day 2 Foundation Practice Exam Questions

Day 3

- Day 2 Review
- Controlling a Stage and Managing Product Delivery
- Managing Stage Boundaries
- Managing Stage Boundaries (continued)
- Quality
- Closing a Project
- Tailoring PRINCE2

Exam

- Foundation Exam Prep and Exam Admin
- Foundation Exam



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- Foundation Exam Results

Day 4

- Review of Foundation material
- PRINCE2 Practitioner Exam Information
- Practitioner Exam Review
- Mock APMG Practitioner Exam under Exam conditions
- Exam Review and Homework
- Evening Work

Day 5

- Day 1 Review
 - Day 1 Mock Practitioner Exam Review
 - Mock APMG Practitioner Exam
 - Day 2 Mock Practitioner Exam Review
 - Final Exam Prep and Exam Admin
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- Practitioner Exam