
PRINCE2™ 2009 Foundation - 3 Days

Program Overview

PRINCE2™ is a process-based approach for project management providing an easily tailored and scalable method for the management of all types of projects. PRINCE2™ is recognized as a world-class international product and is the de-facto standard method for project management in the UK and throughout the world. The PRINCE2™ method is in the public domain, offering non-proprietary, best practice guidance on project management. PRINCE2™ is a registered trademark of OGC.

The PRINCE2™ Foundation course will provide delegates with a detailed knowledge of the PRINCE2™ methodology including the seven processes, seven themes and seven principles central to running a project using the PRINCE2™ method. The successful completion of the Foundation exam will give the delegate a recognized Foundation qualification. The Foundation level measures whether a delegate would be able to act as an informed member of a project management team using the PRINCE2™ method within a project environment supporting PRINCE2™.

Duration

The PRINCE2™ Foundation course is a three (3) day course that prepares participants for the certified PRINCE2™ Foundation exam (optional), which is an integral part of the course curriculum.

Delivery Methods

Instructor-Led - The course comprises a mixture of input sessions, group exercises and examination based practical work. All delegates are encouraged to actively participate during the practical sessions to gain the full benefit during the training. During the course, delegates will undertake a number of mock examinations and gain feedback on the progress towards eventual success. To prepare effectively for the PRINCE2™ Foundation exam, delegates should be prepared to undertake revision and exam preparation work in the evening.

Audience

- Organizations or Individuals seeing the need for a controlled approach to managing projects
- Project managers, consultants and support staff needing a comprehensive understanding of all aspects of the project lifecycle along with the key management documents that should be created during each stage of your project
- Delegates going onto the PRINCE2™ Practitioner Level

Prerequisites

There are no pre-requisites for the PRINCE2™ Foundation course.

Course Objectives

Following the completion of the course participants will be able to:

- Learn, understand and use the most important concepts of the PRINCE2™ method
- Monitor a project within the boundaries of the Project Plan
- Participate effectively in a project in accordance with the PRINCE2™ method
- Describe the purpose and major content of all roles, the seven components, the seven processes and the sub-processes, and the seven principles.
- State which management products are input to, or output from, the seven processes.
- State the main purpose, and key contents, of the major management products.
- State the relationships between processes, deliverables, roles and the management dimensions of a project.
- Pass the Foundation Exam
- Lay a firm Foundation knowledge to allow delegates to move onto Practitioner Level
- Understand the level of responsibility, authority and accountability held by those involved in the project
- Articulate the steps needed to guide the project through controlled, well-managed and visible sets of activities to achieve the desired results.

Course Content

Certification - This course prepares the participant for the official PRINCE2™ Foundation Exam (paper-based). Participants who take the exam are prepared extensively through test exams and instructor feedback. The exam is a 75 question multiple choice, closed book exam over 60 minutes as developed by APMG. Participants will receive the certificate after answering at least 38 questions correctly.

Day 1

- Course Introduction
- PRINCE2 Overview
- Organization
- Starting Up a Project
- Business Case
- Directing a Project
- Day 1 Review, Questions and Homework
- Day 1 Foundation Practice Exam Questions

Day 2

- Day 1 Review
- Initiating a Project
- Product Based Planning
- Management of Risk



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- Progress
 - Change
 - Day 2 Review, Questions and Homework
 - Day 2 Foundation Practice Exam Questions

Day 3

- Day 2 Review
- Controlling a Stage and Managing Product Delivery
- Managing Stage Boundaries
- Managing Stage Boundaries (continued)
- Quality
- Closing a Project
- Tailoring PRINCE2

Exam

- Foundation Exam Prep and Exam Admin
- Foundation Exam
- Foundation Exam Results